



CITY OF LODI COUNCIL COMMUNICATION

AGENDA TITLE: Adopt Resolution Authorizing City Manager and Designee to Execute and File Applications for Federal Assistance with the Federal Transit Administration (FTA) and All Associated Activities on Behalf of the City of Lodi and Authorizing City Manager, City Attorney and Transportation Manager to be Assigned Personal Identification Numbers (PIN) for All Required Federal Transit Administration (FTA) Transportation Electronic Award and Management System (TEAM) Activities

MEETING DATE: June 21, 2006

PREPARED BY: Public Works Director

RECOMMENDED ACTION: That City Council adopt a resolution authorizing the City Manager and Designee to execute and file applications for Federal assistance with the Federal Transit Administration (FTA) and all associated activities on behalf of the City of Lodi. Additionally, the City Council is requested to authorize the City Manager, City Attorney and Transportation Manager to be assigned Personal Identification Numbers (PIN) for all required Federal Transit Administration (FTA) Transportation Electronic Award and Management System (TEAM) activities.

BACKGROUND INFORMATION: The FTA utilizes an online grant application and management program referred to as TEAM. The City of Lodi accesses this program to create, submit, execute and manage Section 5307 Grant Funds and Congestion Mitigation/ Air Quality Funds utilized for Transit.

Additionally, the City Manager and City Attorney annually submit (PIN) Certifications and Assurances noting compliance with FTA regulations and guidelines. Staff is not recommending any changes to the positions authorized to submit the Certifications and Assurances, however, staff is requesting that Council authorize the Transportation Manager to have access to grant submittal and execution.

Annually, City Council adopts a Program of Projects (POP) stating the intended uses of FTA Section 5307 Grant Funds allocated to the City for Transit. Additionally, any Congestion Mitigation/ Air Quality Grant Funding received from the San Joaquin Council of Governments (COG) or San Joaquin Valley Air Pollution Control District (SJVAPCD) is transferred by Caltrans to FTA for inclusion in the grant. After adoption by Council and/or award by COG or SJVAPCD, the FTA grant is prepared in TEAM by the Transportation Manager. The City Manager is then required to submit the grant for review. Following review by the FTA, the Transportation Manager is notified the grant is ready to execute and the City Manager is requested to execute the grant. All required monitoring and reporting duties are then performed by the Transportation Manager. By authorizing the Transportation Manager to submit and execute the grants, the grant process will be able to be expedited in a timelier manner. The grant submittals are checked annually by the City's auditors as part of the Single Audit to ensure compliance. Additionally, the Transportation Manager already acts as the link to the FTA for questions regarding the City's grants and grant process.

FISCAL IMPACT: There is no fiscal impact from this action.

FUNDING AVAILABLE: None required.

Richard C. Prima, Jr.
Public Works Director

Prepared by Tiffani M. Fink/Transportation Manager

RCP/TMF/drr

cc: Finance Director Transportation Manager

APPROVED:
Blair King, City Manager

RESOLUTION NO. 2006-115

A RESOLUTION OF THE LODI CITY COUNCIL AUTHORIZING THE CITY
MANAGER AND DESIGNEE TO EXECUTE AND FILE APPLICATIONS
FOR FEDERAL ASSISTANCE WITH THE FEDERAL TRANSIT
ADMINISTRATION AND ALL ASSOCIATED ACTIVITIES ON BEHALF OF
THE CITY OF LODI, AND FURTHER AUTHORIZING THE CITY
MANAGER, CITY ATTORNEY, AND TRANSPORTATION MANAGER TO
BE ASSIGNED PERSONAL IDENTIFICATION NUMBERS FOR ALL
REQUIRED FEDERAL TRANSIT ADMINISTRATION TRANSPORTATION
ELECTRONIC AWARD AND MANAGEMENT SYSTEM ACTIVITIES

=====

WHEREAS, the Federal Transportation Administrator has been delegated authority to
award Federal financial assistance for a transportation project; and

WHEREAS, the grant or cooperative agreement for Federal financial assistance will
impose certain obligations upon the Applicant and may require the Applicant to provide the local
share of the project cost; and

WHEREAS, the Applicant has or will provide all annual certifications and assurances to
the Federal Transit Administration required for the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF LODI as follows:

1. The City Manager and his/her designee is authorized to execute and file
applications for Federal assistance on behalf of the City of Lodi with the Federal
Transit Administration for Federal Assistance authorized by 49 U.S.C. chapter
53, Title 23, United States Code, or other Federal statutes authorizing a project
administered by the Federal Transit Administration. The applicant has received
authority from the Designated Recipient to apply for Urbanized Area Formula
Program Assistance.
2. The City Manager or his/her designee is authorized to execute and file with its
applications the annual certification and assurances and other documents the
Federal Transit Administration requires before awarding a Federal assistance
grant or cooperative agreement.
3. The City Manager or his/her designee is authorized to execute grant and
cooperative agreements with the Federal Transit Administration on behalf of the
City of Lodi.
4. The City Manager, City Attorney, and Transportation Manager to be assigned
Personal Identification Numbers for all required Federal Transit Administration
Transportation Electronic Award and Management System Activities.

Dated: June 21, 2006

=====


I hereby certify that Resolution No. 2006-115 was passed and adopted by the City Council of the City of Lodi in a regular meeting held June 21, 2006, by the following vote:

AYES: COUNCIL MEMBERS – Beckman, Hansen, Johnson, Mounce,
and Mayor Hitchcock

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – None

ABSTAIN: COUNCIL MEMBERS – None


Jennifer M. Perrin
Interim City Clerk